

LOWER BRULE SIOUX TRIBE

LOWER BRULE COUNSELING SERVICE

JOB ANNOUNCEMENT

JOB TITLE: Licensed Addictions Counselor

JOB CLASS: DOE

JOB SUMMARY: Under the direct supervision of the Substance Abuse Director. This individual will be responsible for the treatment operations of the program and will report directly to the Substance Abuse Director with the results of the treatment techniques used within the program.

DUTIES & RESPONSIBILITIES:

- Be knowledgeable of the LBCS organization, philosophy, function, responsibilities, and policies.
- Will maintain complete and ongoing records of all clients assigned for individual or group therapy, utilizing the AccuCare System for electronic client record management.
- Individual counseling will be provided to an assigned caseload.
- May serve as a member of the program's Quality Assurance Committee.
- May attend court proceedings with clients, at their request, or to comply with court ordered disclosures as specified by 42 CFR sections 290 eee-3 and ff-3.
- Be aware of, and comply with the Federal confidentiality laws and regulations concerning any patient in a federally assisted Chemical Dependency Program (42 CFR Part 2SUD confidentiality and disclosure; HIPAA privacy rule and Privacy Act).
- Work with other treatment programs within the state and Native American treatment programs in the Great Plains Area of the Indian Health Service, to coordinate and advocate for Lower Brule members' quality and timely services for treatment.
- Meet and coordinate with local agencies to provide quality services to clients of the Lower Brule Counseling Service.
- Other duties may be requested by the Substance Abuse Director.

QUALIFICATIONS REQUIREMENTS (Knowledge, Skills & Abilities):

Education and Work Experience

- This position requires a Licensed Addictions Counselor with an advanced degree in Substance Use Disorders, Social Work or Health Service and licensed by the State of SD and credentials by the Board of Addiction and Prevention Professionals (BAPP).
- Minimum of seven (7) years of work experience.
- Provides three references, at least two (2) from previous employers.

Knowledge, Skills and Working Experience

- Able to communicate effectively, have good writing skills and pay attention to details; collaborate with others, solve problems creatively and demonstrate high integrity.

- Adheres to all company policies, procedures, and business ethics, including confidentiality codes for Substance Abuse and Behavior Health Facilities. Failure to comply will result in immediate dismissal.
- Ability to bend, stoop, kneel, twist, push and pull up to 10-pounds regularly; and on occasion, may be required to lift and move items greater than 25-pounds.
- Be able to use work time constructively and follow through on assignments unsupervised.
- Be alcohol and/or drug free; Lower Brule Sioux Tribe is a Drug & Alcohol-Free Workplace.
- Recovering alcoholics must have at least three (3) years of continuous sobriety.
- **Must be able to pass a drug screen and background check.**
- Must have a valid SD state driver's license.
- Must have reliable transportation and required state liability insurance.

TO APPLY, submit a completed LBST application, along with your resume' to:

Lower Brule Sioux Tribe
Human Resources Department
187 Oyate Circle
Lower Brule, SD 57548
Email: wilmawilson@lowerbrule.net
Fax: (605) 473-5606

OPENING DATE: 5/22/2023

CLOSING DATE: 06/22/2023