

**LOWER BRULE SIOUX TRIBE  
JOB ANNOUNCEMENT**

**JOB TITLE: Desktop Support Technician**

**JOB CLASS: DOE**

**JOB SUMMARY:** The Desktop support Technician's role is to support and maintain organizational computer systems, desktops, and peripherals, that include installing, diagnosing, repairing, maintaining, and upgrading all organizational hardware and equipment while ensuring optimal workstation performance. The person will also troubleshoot problem areas (in person, by phone or via work order) in a timely and accurate fashion, and provide end-user assistance where required.

**Illustrative Duties:**

Support development and implementation of new computer projects and new hardware installations.

- Install, configure, test, maintain, monitor, and troubleshoot end user and network hardware, peripheral devices, printing/scanning devices, presentation equipment, software, and other products in order to deliver required desktop service levels.
- Where required, administer, and resolve issues with associated end-user workstation network software products.
- Receive and respond to incoming calls and/or work orders regarding desktop problems.

**QUALIFICATIONS & REQUIREMENTS:**

- High School diploma or equivalent, and/or 3 years work experience in related field.
- Excellent knowledge of PC and desktop hardware.
- Working knowledge of current protocols, operating systems, and standards.
- Must pass a background check prior to being hired.
- Must pass a drug test prior to being hired.

**To Apply: Submit LBST application/resume to:**

Human Resources Dept.  
Lower Brule Sioux Tribe  
187 Oyate Circle  
Lower Brule SD 57548

**Opening Date: 07/08/22**

**Closing Date: Until filled**