



**JOB TITLE:** *Permanent Child Care Provider/Teacher*

**JOB CLASS:** DOE

**JOB SUMMARY:** Reports to Child Care Unit Coordinator. Will work with youth aged 0-12. Responsible for implementing programming, curriculum and learning through play, the overall well being and safety of all children. Must be responsible and work well as a team and with youth.

***Responsibilities & Duties:***

- Responsible for daily care and education of children 0-13 safety, learning and growth.
- Creates age-appropriate lesson Plans for education activities for all children.
- Prepare and gather materials for all lessons.
- Works well with others in a team setting.
- Duties include coming up with creative and educational activities.
- Develop positive relationships with members.
- Communicate with family's and parents as needed to ensure the safety and care for all children.
- Always act as a role model for youth and other staff, including modeling healthy lifestyle behavior.
- Follow discipline procedures to keep the Child Care Center a safe and positive environment.
- Always ensure the center and all toys and surfaces is clean, sanitized, safe, and fun.
- Creates an environment that facilitates the achievement of positive youth development.
- Promotes and stimulates program participation.
- Provides guidance and role modeling to members.
- Focus on maintaining a safe, positive atmosphere for all youth, staff and parents.
- Exhibits a warm, concerned attitude toward children, parents, and fellow staff that uses a positive approach in dealing with all individuals.
- Effectively communicate with staff and children of all ages as an active, positive team member.
- Completes program planners promptly, including new, fun, and inviting program ideas for the designated area(s).
- Attend required training state childcare orientations as well as an additional 20 hours a year.
- Attend and work special Child Care Center events and fundraisers, Family days, fun Fridays and employee team building events.
- Other related duties may be assigned.
  
- Retain positive and professional relationships with supervisor, co-workers, and administration.

- Maintain positive relationships with Child Center children, parents, and all collaborative partners.

**Skills/Knowledge Required:**

- Ability to relate to children and to maintain good relationships with parents and the community
- Strong communication skills, both verbal and written.
- Demonstrated ability to organize, direct, and coordinate activities and programs for youth.

**Qualifications Requirements:**

- Must possess a high school diploma or GED equivalency certificate
- Must pass a state/federal background check, prior to employment.
- Must pass pre-employment drug test
- Valid SD state driver's license
- Must be Drug and Alcohol-Free

**TO APPLY:** Submit a completed LBST employment application to:  
LBST-Human Resources Dept.  
187 Oyate Circle  
Lower Brule, SD 57548

**OPENING DATE: 07/26/24**

**CLOSING DATE: 8/09/24**